

---

**INSURANCE REQUIREMENT POLICY**

**DEADLINE: April 30, 2010**

**INSURANCE REQUIREMENTS**

**INSURANCE FOR YOUR BOOTH STRUCTURE AND BOOTH MATERIALS**

It is recommended that Exhibitors obtain a rider on an existing policy protecting them against damage, loss or theft of their materials or displays during move-in, show days and move-out. The general service contractor is responsible for exhibitor's materials only while they are handling them. The contractor is not responsible for damage to uncrated material, improperly packed or labeled material or loss and/or theft after material has been delivered to the booth space or before material has been picked up at the end of the show. Refer to the Terms and Conditions of the Exhibitor Contract within this section.

**INSURANCE (EAC & Exhibitor) – REQUIRED FOR ALL EXHIBITORS and EXHIBITOR APPOINTED CONTRACTORS**

**EAC shall**, at its own expense, secure and maintain through the term of this contract, including move-in, show days and move-out, the insurance listed below. All such insurance shall be primary of any valid and collectible insurance of EAC and shall be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with EAC's obligations under this paragraph.

**An exhibitor shall**, at its own expense, secure and maintain through the term of this contract, including move-in, show days and move-out, the insurance listed below. All such insurance shall be primary of any valid and collectible insurance of an exhibitor and shall be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with exhibitor's obligations under this paragraph.

- (A) Worker's Compensation Insurance
- (B) Comprehensive General Liability insurance with limits no less than \$1,000,000 each occurrence, \$2,000,000 aggregate, combined single limit for bodily injury and property damage, including coverage for personal injury, contractual, and operation of mobile equipment, products and liquor liability (if applicable).
- (C) Automobile Liability Insurance with limits no less than \$1,000,000 each occurrence combined single limit for bodily injury and property damage, including coverage for owned, non-owned and hired vehicles, including loading and unloading operators.
- (D) The insurance certificate must carry a minimum of \$1,000,000 in coverage for each occurrence and \$2,000,000 aggregate and name "Hospitality Design 2010, The Sands Expo, The Venetian Casino Resort , Freeman and Nielsen Business Media" as additional assures. The certificate must cover the show dates including exhibitor move-in and move-out (May 16-23, 2010), along with the exhibiting company's name and booth number.

All Exhibitors and Exhibitor Appointed Contractors are required to submit an original certificate of insurance indicating coverage in the following areas: General Liability, Automobile, and Workmen's Compensation, with a minimum coverage of \$1,000,000 in all areas.

**Return this form and the Insurance Certificate to:**

Derrick Nelloms  
Sr. Operations Manager  
Hospitality Design 2010  
Nielsen Business Media  
1145 Sanctuary Parkway, Suite 355  
Alpharetta GA 30009  
Fax: 770-777-8700  
Email: [Derrick.nelloms@nielsen.com](mailto:Derrick.nelloms@nielsen.com)